



Medication Policy

This policy promotes the good health of the children in our care, in line with the Early Years Foundation Stage safeguarding and welfare requirements. Children who are taking medication may attend nursery provided they are not suffering from an infectious illness, are not displaying any signs or symptoms of illness and they are well enough to fully participate in nursery activities; this is at the manager's discretion. Parents may consult our exclusion policy for more details.

We do not supply any type of medicines and will only administer medication prescribed by a doctor. The medication must contain the name of the medication, the dosage, number of doses required and the date it was prescribed.

Consent

A parent/carer must give prior written permission on the relevant medicine form for each and every medicine before it can be administered; verbal permission will not be accepted. Instructions and storage Medication must be in the original container in which it was dispensed, with legible instructions in English.

Medication must be within its expiry date; parents are responsible for the safe disposal of any expired medication.

We will only administer the dosage and frequency indicated on the instructions/prescription label.

Medication will be stored out of children's reach and strictly in accordance with the product instructions.

Short term medication will be sent home with the child daily and cannot be left overnight in the nursery.

Long term medication can be kept in the nursery for as long as it is required.

Medication will only be administered by an appropriately trained member of the team and will be witnessed by another member of team each time it is administered.

Records

The relevant medicine form will be completed by the team member and witnessed by another team member each time medication is administered; a parent will be required to sign this on collection

Where medication is required to treat a long term medical condition, a care plan will be completed by the parent.

If a child refuses to take medicine, staff will make every attempt to encourage them but cannot force them. In this instance the parent will be contacted immediately to inform them.