



Poulton St Chad's Nursery



Risk Assessment

Poulton St Chad's Nursery believes that the health and safety of children is of paramount importance. We make our setting a safe and healthy place for children, parents, the team and volunteers by assessing and minimising the hazards and risks to enable the children to thrive in a healthy and safe environment.

Our risk assessment process covers adults and children and includes:

- checking for and noting hazards and risks indoors and outside, and in our premises and for activities;
- assessing the level of risk and who might be affected;
- deciding which areas need attention; and
- developing an action plan that specifies the action required, the time-scales for action, the person responsible for the action and any funding required.

Where more than five team members and volunteers are employed the risk assessment is written and is reviewed regularly.

We maintain lists of health and safety issues, which are checked daily before the session begins and at the end of the day.

Our Indoor and Outdoor Risk assessments are reviewed annually unless there is a change in working conditions.

Indoor and Outdoor Risk Assessments are stored on the Team notice board in the office.

Morning, Fire Warden and Evening Risk Assessments are stored in a file at the front door.

Kitchen Risk Assessments are stored in the kitchen