



Poulton St Chad's Nursery



Code of Conduct for Visitors

We are committed to ensuring that all children are safeguarded whilst in our care. You can help us to maintain our responsibilities in the following ways:

Please do:

- Show your identity badge to staff and be patient whilst they check with the manager before letting you onto the premises.
- Sign into and out of the visitors book
- Follow the instructions of the staff with regard to which areas of the nursery you are permitted to access.
- Treat children with respect. Once in the nursery rooms/garden the children needs and interests take priority.
- Respect children's personal space and privacy
- Ask for permission before joining in with children's play. Although some children love to involve an adult in their play it is not always appropriate for any number of reasons. Please ask a member of the team before you play with the children.
- Report to the manager any concerns you may have about team conduct or children's wellbeing.

Please refrain from:

- Picking up, carrying around, shouting at or disciplining children; please inform a team member of any situations you come across that require their attention.
- Making a child sit on your lap or give you a cuddle. They must be given the same respect as adults – it's their decision if they want to be touched and many are wary of strangers so might be frightened by your attentions.
- Crowding around children as this can feel intimidating to them. Remember that adults appear like giants to children so sit or kneel down to keep on their level when playing or talking with them.
- Using inappropriate language or displaying aggressive or threatening behaviour towards the team, children or parents either in person, on the phone or in writing.
- Discussing sensitive issues within earshot of children or other adults.
- Visiting the nursery if you have consumed alcohol, medication or other substances that have affected your judgement or responses.



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- Taking photos or videos of children (unless you are on site as the official photographer as arranged by the manager).
 - Leaving tools, bags or other equipment unattended or within reach of children.
 - Using your mobile phone on Nursery Premises