



Poulton St Chad's Nursery



Appendix S - Outings and Trip Risk Assessment Form

Date of Outing:

Outing Location:

Children involved in the outing:

Number of children:

Staff involved in the outing:

Number of staff in total:

Route to be taken:

Time of departure:

Estimated time of return:

Items taken:

Tissues

Small first aid kit

Nappies / Wipes

Contact details

Snacks

Mobile No.

Signature of Practitioner

Signature of Manager

Where is the outing? _____

Possible Risks	Level of risk	What measures/precautions
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As at 19/02/2019



Poulton St Chad's Nursery



	Low/medium/high	are being taken to cover these risks

	Person responsible
Keep children in your charge in sight and do regular head counts	
Keep correct ratios at all times	
First Aider	
Ensure mobile phone has battery and credit	
Children's contact details	
Senior member of staff	
Outings form complete and signed by senior member of staff	

EYFS Links for Trip:

Staff Signature

Date

Managers Signature

Date